

BUSINESS CASE TEMPLATE

PART 1: GENERAL INFORMATION

1. Name of Allowance: **Eating on Site**
2. Description: The daily eating-on-site allowance is payable to general operatives and craftsmen (*permanent and temporary*), including supervisors and related grades subject to the following conditions:
 - (i) On all days, including weekend days when meals are eaten on site. In this regard, meal includes tea breaks, lunch breaks, etc.;
 - (ii) Where facilities for the partaking of meals in depots or stores are inadequate or unsatisfactory;
 - (iii) Where the lunch break does not exceed 30 minutes;
 - (iv) Where the employee attends for work at least 1.5 hours on either side of the official lunch break.
3. Number on Spreadsheet: **3**

PART 2: BUSINESS CASE PROPOSAL

Please tick relevant box:

Maintain ☒ **x**
Modify ☐

In both instances, please provide a through and considered business case for maintaining the allowance either as is or in modified format. The modifications should also be detailed, and include information on any revisions of the headings outlined in the Allowances Template.

The Department should confirm that the allowances represent value for money and provide additional or higher value work which can not be considered as part of the normal responsibilities, flexibilities or duties expected of a person in such a post.

This information should be returned to Sighle.de.barra@per.gov.ie by 31 January, 2012.

SECTION (a) BUSINESS CASE FOR RETAINING ALLOWANCE

(Please complete headings below)

- (1) What does the employer receive in return for the allowance?
 - Increases Productivity – quicker return to work – less down time.
- (2) Is the allowance cost effective / represent value for money?
 - Yes from a productivity perspective this allowance is extremely cost effective.
- (3) Other Pertinent Issues (*e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken*)

- If eliminated would potentially cost the sector a significant amount (*i.e. recipients could claim subsistence*).
- Potential loss of productivity due to time spent travelling to back to base for lunch / breaks.

SECTION (b) BUSINESS CASE FOR RETAINING ALLOWANCE ON MODIFIED BASIS

(1) What does the employer receive in return for the allowance?

(2) Is the allowance cost effective/represent value for money?

(3) What type of modification is proposed (*e.g. change in rate; change in method of payment; change basis on which allowance is paid; reduce number of persons in receipt of allowance; other?*)

(4) What would be the estimated total savings derived from the modification?

(5) Other Pertinent Issues (*e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken*)
